

## Data Protection and Privacy Policy for the SMC Maths Challenge

In the following, the data referred to is stored on the computer used for entering pupil and school details and for recording pupil performance. Access to all such information is password protected.

For each **entrant** the data stored is:

- surname, other name, school, year of study, and (after marking) the marks for each question. Permission to record this data is given by completing the tear-off form attached to the solutions.

For each **school** the data stored is:

- school name, address, phone, Primary or Secondary, LEA (Local Education Authority area), whether independent, contact teacher name and e-mail, and other information you want to add (if any).

**Teachers** have access, by logging in with their username and password, only to the data for their own school and its entrants, and are responsible for communicating results and awards to their entrants.

**Section Organisers** have access, by logging in with their username and password, only to data about schools and entrants within their own Section.

Designated members of the Maths Challenge National Committee have access, by logging in with their username and password, to all the data in the database to facilitate running the challenge.

No data will be kept for more than 4 years. This would allow for production of comparative reports over 3 years for the Scottish Mathematical Council Journal.

The data is stored on a secure server.

Contact: *scottishmathschallenge@gmail.com*